



BANGLA LANGUAGE AND LITERARY SOCIETY (SINGAPORE)

বাংলা ভাষাঙ্গুয়েছ এচ লিটারারি সোসাইটি (সিঙ্গাপুর)

Mailing Address: P.O.Box 1112
Kent Ridge Post Office
Singapore 911104

Sunday, 3rd October 2021

Dear Members,

1. You have already been informed that the election of BLLS Management Committee and two Honorary Auditors for the year 2021-2022 will be held in conjunction with the Society's AGM on **Sunday, October 31, 2021**. I have attached the nomination form with this mail.
2. The following positions are open for election:
 - A President
 - Two Vice Presidents
 - Vice President (Administration)
 - Vice President (Academic)
 - A Secretary
 - An Assistant Secretary
 - A Treasurer
 - Five Ordinary Committee Members
 - Two Honorary Auditors
3. The election committee seeks nominations from the members in prescribed form (form attached) to be submitted in sealed envelopes separately for each of the positions mentioned above.
4. Submission of nomination will open on **Sunday, 3 October 2021 at 9:00 AM** and will close on **Sunday, 17 October 2021 at 07:00 PM**.
5. Sealed nomination forms should be mailed to the address given below. Any mail received after the stated deadlines will not be accepted.

Mailing Address:
The Chairman of the BLLS Election Committee
P.O Box 1112, Kent Ridge Post Office, Singapore 911104.
6. The nominations received will be scrutinized in the presence (virtual) of nominees or their representatives, if any, on **Sunday, 17 October 2021 at 08:30 PM**.
7. A candidate may withdraw his/her nomination in writing (e-mail address: shaheenaminullah@gmail.com or mailing address as stated above in Section 5) before **Tuesday, 19 October 2021, 07:00 PM**.
8. The election committee will announce the valid nominations to all voting members of the society through e-mail by **Wednesday, 20 October 2021**.
9. In the event valid nominations are not received for one or more positions, only then names of those offices will be proposed and seconded at the AGM.
10. In case of multiple nominations for the same post, the election committee will conduct election.

11. Due to current extraordinary situation of COVID-19 and as per guidance received from ROS Singapore, voting process will be conducted online, using 3rd party system (managed by a company registered in Singapore). The election results will be decided on a simple majority vote of the members. Details of 3rd party system and voting process will be published after the scrutiny of nominations.
12. To participate in the online election process, each voter is required to own individual e-mail account as only one vote can be casted from one e-mail account. Therefore, voters sharing common e-mail account are requested to provide individual e-mail account in response to this e-mail within **Wednesday, 6 October, 2021**.
13. A separate text message will be communicated from Election Committee to the respective contact numbers of voters as available in the database of BLS, requesting voters to update their NRIC/FIN number and e-mail account details, if applicable, within **Wednesday, 6 October, 2021**. Up to date NRIC/FIN number, e-mail account and contact number are required to be eligible to cast vote online. Voters may furnish such information in response to this email and/or admin@blls.sg
14. As per Section 24 of the constitution, decision of Election Committee shall be considered as final.
15. The Election Committee acknowledges the help of the BLS Secretary in sending this letter using the email distribution list of the society. This letter will also be posted in the website notice board of BLS as the society doesn't have a physical notice board.

Sincerely,

Dr. A K M Aminullah (Shaheen)
Chairman, Election Committee

Cc: Ms Shanta Chowdhury, Member of Election Committee.
Ms Sangeeta Sengupta, Member of Election Committee.